### **NAME**

PROFILE

I am a corporate affairs professional with more than X year’s experience…[two short paragraphs summarising your overall experience and relevant industry sectors experience]

KEY CAPABILITIES

* [Insert specific skills and capabilities]
* Stakeholder Engagement
* Communications
* People Leadership
* Xx
* Xx
* xx

CAREER SNAPSHOT

**Organisation**  Title 0000 – 0000

**Organisation**  Title 0000 – 0000

**Organisation**  Title 0000 – 0000

**Organisation**  Title 0000 – 0000

**Organisation**  Title 0000 – 0000

Various other roles [If you have a long career] 0000 – 0000

PROFESSIONAL EXPERIENCE

**ORGANISATION 1 Date - Date**

**Title**

[Insert brief company overview (if not well known)]

*Achievements:*

* Established/Led/Supported/Developed
* Xx
* Xx
* xx

**ORGANISATION 2 Date - Date**

**Title**

[Insert brief company overview (if not well known)]

*Achievements:*

* Established/Led/Supported/Developed
* Xx
* Xx
* xx

**ORGANISATION 3 Date - Date**

**Title**

[Insert brief company overview (if not well known)]

*Achievements:*

* Established/Led/Supported/Developed
* Xx
* Xx
* xx

EDUCATION / PROFESSIONAL DEVELOPMENT

* Degree/s
* Professional courses

INTERESTS [optional]

* X
* X

REFERENCES - available on request